



PRODUCTION DIRECTOR POSITION DESCRIPTION

Mission of The Journey: To help people find Jesus and follow him fully

General Description: Recruits, empowers, and develops leaders and J-Teamers to create a dynamic and distraction free multimedia experience. Oversees all aspects of weekend production, including creative technical development, operation, and maintenance/improvement. Develops and implements all IT systems and makes improvements as needed.

Qualifications:

- Follower of Jesus with strong character
- In agreement with [“What We Believe”](#) and [“Leadership Core Values”](#)
- Consistently practices all public habits (gathering on a weekend, connecting in a J-Group, serving on the J-Team) and personal habits (investing & inviting, practicing a slot & spot, giving your first)
- Likeable and fun to be around
- Abnormally high work ethic (an executor who makes things happen on a regular basis)
- Healthy relationships with existing staff and leaders (in current position and/or at The Journey)
- A demonstrable calling to ministry
- Moderate understanding of audio, video, and lighting equipment, processes, and concepts
- Proficiency with Mac and PC systems
- Moderate familiarity with ProPresenter and ProVideoPlayer
- Ability to create life-giving, engaging environments with a keen attention to detail
- Ability to recruit, build, and effectively lead teams

Essential Functions:

- Oversee all technical aspects of weekend gatherings including media, sound, lighting, and video
- Develop a clear, effective, innovative overall production system that includes structures and systems for all production teams including expectations, troubleshooting guides, “how-to” guides, checklists, error logs, etc.
- Work with Gathering Director to ensure all creative elements are implemented according to the vision for weekend series
- Ensure that all weekend gatherings and other events have an appropriate number of skilled J-Teamers to create excellence and foster camaraderie

- Oversee and manage all production projects, including system upgrades, repairs, and installation, to ensure high levels of quality and preparation
- Serve as primary troubleshooting and management contact for technical systems throughout campus and raise up others to do the same
- Works with database administrator to develop custom reports
- Lead monthly core team meetings to cast, enhance, and execute vision for Production Team
- Recognize high potential leaders and work with Area Coordinators to develop and empower, maintaining a pipeline of healthy, equipped leaders
- Appoint and train representative to lead Step 4 of Growth Track each month
- Assist in planning and implementation of area-specific Team Leader meetings and all-team appreciation events
- Perform other leadership functions as assigned

General Responsibilities:

- Attend programming meeting each week; attend staff meeting as frequently as possible
- Attend weekend gatherings (three of four each weekend), lead or join a J-Group each semester, and serve in some way outside of essential functions on a regular basis
- Champion gather, connect, and serve

Position Type: Part-time or Full-time (depending on candidate)

Reports to: Gathering Director

Direct Reports: Production Core Team

Physical requirements: Lifting, pulling, bending, carrying and pushing as needed to set up for events and activities

Process:

- Email application, cover letter, and resume to hr@yourjourney.tv (Subject: Production Director Posting)
- To access our application, click “Application” at <http://yourjourney.tv/job-openings/>.