



## MIDDLETOWN LOCATION JOURNEY KIDS DIRECTOR JOB DESCRIPTION

**Mission of The Journey:** To help people find Jesus and follow him fully

**General Description:** Provides vision, leadership, and direction to create environments for kids to know God, love God, and live like He says. Works with Location Pastor to identify and develop leaders, cast vision, and relentlessly empower the J-Team. Works with Central Journey Kids Staff to implement strategic planning, curriculum, and programming at location.

### **Qualifications:**

- Follower of Jesus with strong character
- Bleeds Journey Red - loves The Journey and lives out our mission, vision, and culture
- In alignment with "[What We Believe](#)" and "Leadership Core Values"
- Consistently practices all public habits (gathering on a weekend, connecting in a J-Group, serving on the J-Team) and personal habits (investing & inviting, practicing a slot & spot, giving your first)
- Likeable and fun to be around
- Abnormally high work ethic (an executor who makes things happen on a regular basis)
- Healthy relationships with existing staff and leaders (in current position and/or at The Journey)
- A demonstrable calling to ministry
- Ability to empower, lead, and develop others
- Keen attention to detail; able to create compelling and fun kids environments
- Administratively gifted; familiar with Google Docs and Church Community Builder (CCB) preferred
- A passion and commitment to see kids know God, love God, and live like He says
- Track record of being able to build teams and empower leaders.

### **Essential Functions:**

#### **Pre-Launch**

- Serve on Location Launch Team, assisting Location Pastor and other leaders with developing and mobilizing location launch team and casting vision around location launch
- Gain familiarity with launch team members, establishing and building key relationships.
- Provide coaching and development to Journey Kids location leaders; attend regular core team environments to develop leaders and team members and prepare for launch.
- Speak into preparation of the location for launch.

**Post-Launch**

- Champions and implements the vision of Journey Kids at location
- Oversee all operations of Journey Kids at location, ensuring success of weekend experience, including set-up and tear-down
- Serve as main communication touchpoint for Journey Kids at location
- Leads monthly core team meetings to cast, enhance, and execute vision for Journey Kids team
- Recognize high potential leaders and works with Area Coordinators to develop and empower, maintaining a pipeline of healthy, equipped leaders
- Works with Central Journey Kids Director to implement fun, creative curriculum for kids that reflects the teaching of The Journey
- Oversees and implements the Journey Kids system and strategies
- Responsible for maintaining and submitting updated team rosters
- Oversees all internal and external Journey Kids-related communication at location, including connecting with first-time guests
- Works with Plugged In Coordinator to successfully on-board and train new J-Teamers for Journey Kids.
- Assist in planning and implementation of leadership meetings and all-team appreciation events
- Manages the Journey Kids location budget, manages inventory, and makes purchases as needed
- Perform other leadership functions as assigned

**General Responsibilities:**

- Participate in weekly NextGen Dept. meetings, Location meetings, and monthly All-Staff Meetings
- Attend weekend gatherings, lead a J-Group at least two out of three semesters, and serve in some way outside of essential functions
- Practice the personal habits of inviting and investing, slot and spot, and giving your first
- Champion gather, connect, and serve

**Position Type:** Part-time

**Reports to:** Middletown Location Pastor; Journey Kids Central Director

**Direct Reports:** Core Team

**Physical requirements:** Lifting, pulling, bending, carrying and pushing as needed to set up activities and events